

Managing covid cases at work

It is unavoidable that once in a while someone may be COVID positive in the workplace. Use this checklist to help stop the spread:



Ensure areas are well ventilated



- Open windows
- Work outdoors where possible



Encourage personal protective measures



- Wear masks
- Practice social distancing



Maintain good hygiene practices



- Wash hands regularly
- Use hand sanitiser after touching common surfaces
- Use disinfectant

Encourage staff who become unwell to **stay home** or **work from home**.

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